

Board of Trustees
Mental Health Advocacy Service
January 9, 2016

Children's Hospital, Board Room B
200 Henry Clay Avenue
New Orleans, LA
10:00 am – 12:00 pm

Present: Kevin Robshaw (Executive Director, non-voting); George Daul, Martin Drell, Dudley Flanders, Robert Garda, Hector Linares, Steve Scheckman

- 1) **Review of minutes from last meeting:** George Daul called the meeting to order. Dudley Flanders moved adoption of the minutes of December 5, 2015 amended to to change a typo in Item 2 from "shou" to "should". The motion was seconded by Steve Scheckman and approved unanimously.
- 2) **Review of Budget Request for 2016-2017:** Kevin Robshaw reviewed the budget request for 2016-2017 asking for \$120,000 in additional funds over the previous year. Mr. Robshaw explained that the agency has seen an increase in its caseload for the representation of children of over 600 clients and that the request for a modest increase would still not allow two new hires needed for North Louisiana. Steve Scheckman moved to approve the budget request. Robert Garda seconded the motion, and the Board unanimously approved.
- 3) **Matters concerning finding an executive director for MHAS:** Robert Garda and Steve Scheckman reported on the applications received for the MHAS Executive Director position. Robert Garda moved to interview the following five candidates: Kathy Cook, John Korduner, Rebecca May-Hicks, Joseph Seyler, and Angela Swift Skipper.
- 4) **Personnel Issues:** Kevin Robshaw presented to the Board on the current status of the search for a new Executive Director of MHAS. Kevin Robshaw passed out a job description for the position and advised that an advertisement for the position was posted with the Louisiana Department of State Civil Service. The Board recommended using funds to post a one day advertisement in The Advocate newspaper. The Board also recommended posting the position on online job search engines. Board members were encouraged to post the job listing to any relevant list serve to which they belong. Rob Garda and Steve Scheckman agreed to review resumes and provide recommendations for a special Board of Trustees meeting to be held on January 9, 2016 for the purpose of selecting candidates to interview. Martin Drell seconded the motion, and the Board unanimously Approved.
- 5) **Old Business:** None
- 6) **New Business:** Steve Scheckman moved to add to the agenda consideration of a new Board of Trustees Chair due to the desire of George Daul to step down. Robert Garda seconded the

motion, which the Board unanimously approved. Board members were encouraged to submit nominations of themselves or others for Board Chair prior to the next meeting.

Steve Scheckman moved to adjourn. George Daul seconded the motion, the Board unanimously approved. Next meeting to be held on February 20, 2016.